

**PROCEEDINGS OF THE DISTRICT COLLECTOR AND CHAIRMAN  
RAJIV VIDYA MISSION (SSA) KRISHNA.**

**Rc.No.9/B3/RVM(SSA)2012.**

**Dated.30/10/2012.**

**Sub:-** A.P. RVM (SSA), Hyderabad – Engaging the services of Sri/Smt. [REDACTED] to work as MIS Coordinator in Mandal Resource Center, [REDACTED] Mandal - Orders – Issued.

**Read:-**1. Procs.Rc.No.5730/RVM(SSA)/B10/2012,dt.07/08/2012 of the State Project Director, RVM(SSA), AP, Hyderabad.  
2. Notification Rc.No.09/B3/2012,dated.09/08/2012.

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Sri/Smt. [REDACTED] is selected and accordingly his/her services are hereby engaged to work as MIS Coordinator in Mandal Resource Center, [REDACTED] Mandal in the district under the control of the Project Officer, Rajiv Vidya Mission (SSA), Krishna district purely on contract basis initially for a period upto end of April,2013 from the date of joining duty. The services of the above individual are engaged on the following terms and conditions:

- 1) A fixed remuneration of Rs.8,400/-per month will be paid without any Allowances.
- 2) The individual should work as per the job chart allotted by the Project Officer, Rajiv Vidya Mission (SSA), Krishna district.
- 3) The individual should be available during all working days of the Government during office hours. In addition he/she should be available whenever his/her services are required on holidays/ after office hours as per exigency.
- 4) The individual should get prepared with relevant information / records for review meetings, seminars conferences, workshops and group discussions including report writings, preparation of project report, documentation work etc., whenever they are conducted by Project Officer / Higher Authorities.
- 5) The individual shall attend to such other duties entrusted by the Project Officer, Rajiv Vidya Mission (SSA), Krishna district / Head of the Institution where he/she is engaged.
- 6) The contract of the individual is subject to termination at any time without assigning any reason thereof at one month notice.
- 7) The individual is eligible for availment of (15) days Casual Leave in a calendar year. He / She is not eligible for any other kind of leave. He/ She

should submit work done report to the concerned head before 5<sup>th</sup> of every month.

- 8) His/her performance shall be reviewed after (3) months from the date of his/her joining.
- 9) The candidate should report for duty before the concerned authority on or before 01/11/2012.

The Mandal Educational Officer concerned is requested to verify the following before admitting the individual concerned to duty.

- a) Original Educational and Professional Qualifications.
- b) Waightage Marks
- c) Age Limits prescribed as per the guidelines.
- d) Local candidate shall be verified in respect of local candidates in the Mandal and in other Mandals local candidature need not be verified as the candidates are engaged purely on merit basis.
- e) Any other required documents as per the guidelines.

The candidate is hereby informed that if any deviation is found on verification of the above aspects his/her services will be dis-engaged at any time without any notice.

The date of joining of the individual concerned should be reported to the undersigned promptly.

**Sd/-D.Devanandha Reddy  
for District Collector and Chairman,  
RVM(SSA),Krishna, Machilipatnam.**

To

Sri/Smt. [REDACTED]

**Mandal, Krishna District - 521212.**

- Copy to Mandal Educational Officer, [REDACTED] Mandal
- Copy to the District Educational Officer, Krishna district and Ex-Officio Project Coordinator, Rajiv Vidya Mission, Krishna district.
- Copy to the Commissioner and Director of School Education, Andhra Pradesh, Hyderabad – for information.
- Copy to State Project Director, Rajiv Vidya Mission (SSA), AP, Hyderabad
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